



Owned and Operated by The Granges of Boone County

**AUGUST 6-11, 2024**

PLEASE READ & KEEP  
**COMMERCIAL EXHIBITOR  
 AND  
 PART C OF CONTRACT  
 BROCHURE**

**LIABILITY INSURANCE:**

**Eventsured** - Phone: 888-882-5902      Email: info@eventsured.com  
**Specialty** - Phone: 715-246-8908      www.specialtyinsuranceagency.com

Must list as additional insured and include the dates of the fair: Boone County Pomona Grange and Boone County Fair Association

**OVERNIGHT CAMPING RESERVATIONS**

**Stoxen R.V. Parking**    11584 W. Goddard, Lena, IL 61048  
**Phone 815-291-7481**  
 Email: camping@wachlin.com

**John & Pat Heninger**  
*Concession Chairmen*

**Boone County Fair**  
 P.O. Box 471  
 Belvidere, IL 61008  
 (815) 544-4066  
 Fax (815) 544-8027  
 bcfcncjh@aol.com

Original Fairgrounds 1957 – 1963  
 Present Fairgrounds 1963 – present

## MOVE-IN & SET UP TIMES:

### MAY MOVE IN SAT & SUN PRIOR TO FAIR

Saturday August 3, Sunday August 4, and Monday August 5, 9 a.m. to 4:30 p.m. On Tuesday, August 6, the buildings will be open at 8:00 a.m. Must be ready to open at 12 noon to the public on Tuesday. All tents should be up by Monday afternoon. **REMEMBER - YOU MUST BE SET UP BY 10:00 A.M., AUGUST 6. Use North Gate #8 or South Gate #2.**

## MOVE-OUT TIMES:

### MAY MOVE OUT MONDAY AFTER FAIR

All inside and outside exhibits and concessions **MUST remain in place, open, manned and operating through 7:00 p.m., Sunday night.** The buildings will be locked by 10:00 p.m., Sunday. No Vehicles allowed in until 9:00p.m. or until safe to do so. They will be open at 9:00 a.m. on Monday, August 12 for final tear down.

## EXHIBIT HOURS:

### INSIDE:

12 noon to 10:00 p.m. Tuesday; Wed. thru Sat. 10:00 a.m. to 10:00 p.m.; Sunday 10:00 a.m. to 7:00 p.m., lights will be lowered at 5 min. to 10:00 so everyone will be ready to leave buildings by 10:05 each night.

### OUTSIDE:

MUST BE OPEN BY 10:00 A.M. ALL SIX DAYS and not close before 9:00 p.m. EACH NIGHT except Sunday which is 7:00 p.m.

## REFUSE REMOVAL:

Concessionaires and Exhibitors are responsible for keeping their respective areas looking clean. All trash should be bagged and tied. There is continuous refuse pickup. Building exhibitors are to sweep their booth clean into the aisle each night at closing.

## SPECIAL NOTE:

Please do not short yourself on space if outside - because if the space is not big enough, you will be moved to whatever might be available. If it is not satisfactory and you leave, there will be no refund.

## FOOD!!!:

**Only contracted food concessions may sell food or beverage items. FREE food or beverage samples must be approved by Concessions Manager.**

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## IMPORTANT

When contract is received, check it over, sign it and return **WHITE AND YELLOW COPIES WITH DEPOSIT by April 15, 2024 to insure the spot as year before.**

Your yellow copy will be mailed back as confirmation.

**FINAL PAYMENT IS DUE ON OR BEFORE JULY 15, 2024**

**Anything contracted after July 15, 2024, must be paid in full with cash or credit card.**

## INSIDE RATES:

**Building:** \$375.00 per 10 x 8 ft. (10' wide by 8' deep). Includes one 110 outlet with not more than 3 electric items including lights. All booths have drapes. Sides 3' high. Backs 8' high. **Sides must not be more than 4' high, at least 4' back from front.**

## OUTSIDE RATES:

**MINIMUM SPACE:** 10' front feet, then in 5' segments.

**ADVERTISING/PROMOTIONAL:** \$30.00 per front foot.

**MERCHANT SELLING:** \$35.00 per front foot.

**CARNIVAL:** \$35.00 per front foot.

**FOOD:** \$40.00 per front foot. **Notes:** Must have working fire suspension, Boone County Health permit, ALL must have insurance.

## ELECTRIC RATES:

Two dollars per amp, minimum charge \$40.00

There may be a nominal hookup charge for new concessionaires. Concessionaires supply their own cords and Breaker. Bring at least 50 feet and breaker.

## WATER:

Limited water hookups are available. Be prepared to hook in with another concessionaire. Concessionaires supply their own hoses.

## TENT RENTALS:

10x10 Pole	\$195.00	20x30 Pole	\$375.00
12x12 Pole	\$225.00	20x40 Pole	\$450.00
12x12 Frame	\$240.00	16x16 Frame	\$315.00
12x19 Pole	\$265.00	40x40 Pole	\$850.00
14x24 Pole	\$300.00	40x60 Pole	\$1105.00
20x20 Frame	\$400.00		

Concessionaires supply their own lighting for the tents. Vendors using their own tents will be responsible for damage caused by their tent. (i.e. Stakes through water or electric lines or tents blown into another vendor).

## MISC. RENTALS:

Tables \$15.00 per table. Chairs \$5.00 per chair. Indicate on contract how many you need.

## PARKING/DELIVERIES:

Concessionaires receive 1 vehicle sticker if needed for deliveries NO PARKING is allowed on or near the concessionaires site Concessionaires must park in the parking lot. **NO VEHICLES ARE ALLOWED IN THE EXHIBIT AREA AFTER 10:00 A.M.** Deliveries to your exhibit or concession MUST BE MADE BEFORE 10:00 A.M. Inform your distributors.

## ADDRESSES

**MAILING ADDRESS - P.O. Box 471, Belvidere, IL 61008**

**FOR SHIPPING ONLY - 8847 Illinois Hwy 76, Belvidere, IL 61008 Gate #1**

## GATE PASSES:

Each exhibitor receives **two season passes per contract. More season passes and extra daily passes** may be purchased at a discount rate at the concessions office.

## TERMS:

A deposit is required on or before April 15, 2024 to guarantee same space as previous year.